

**DR. ROGERS PRIZE
LOTTE & JOHN HECHT MEMORIAL FOUNDATION
PRIVACY POLICY**

Our Commitment to Privacy

The Lotte & John Hecht Memorial Foundation (the “**Foundation**”) is committed to protecting the privacy of Dr. Rogers Prize participants and other individuals from whom it collects personal information. We value the trust of those we deal with, and recognize that maintaining this trust requires transparency and accountability in how we collect, use and disclose personal information.

“Personal Information” is any information that can be used to distinguish, identify or contact a specific individual. This information may include whether an individual has attended Dr. Rogers Prize events, been a nominator/nominee for the Prize, and the individual’s contact information. However, personal information does not include an individual’s business contact information and certain publicly available information, such as names, addresses and telephone numbers that are published in telephone directories.

The Foundation is committed to ensuring that all personal information which is collected, used or disclosed by it is done so in accordance with the following privacy principles:

1. Accountability

The Foundation is responsible for personal information under its control. Therefore, it has designated individuals who are accountable for its compliance with the privacy principles outlined in this Policy.

2. Identifying Purposes

The Foundation will identify the purposes for which it is collecting personal information from you at or before the time that such information is collected. These purposes may include Prize administration, or providing you with information about our programs and events across Canada.

3. Consent

An individual’s consent is required for the collection, use and disclosure of personal information, except in limited circumstances. Consent can be either express or implied. It can be provided directly by the individual or by an authorized representative of the individual. Express consent can be given orally, electronically or in writing. You may limit or withdraw your consent to the collection, use or disclosure of your personal information at any time by contacting us.

4. Limited Collection

The Foundation limits its collection of personal information to that which is relevant and necessary to our programs and events. We collect your information by fair and lawful means – for instance, we do not make unwarranted or intrusive inquiries into a nominee’s personal life.

5. Limited Use, Disclosure and Retention

The Foundation will not use or disclose your personal information for purposes other than those for which it was collected, except with your consent or as required by law. Your personal information will be retained only as long as is necessary for the fulfillment of those purposes. If personal information is no longer required, it will be securely destroyed.

6. Accuracy

The Foundation relies on its nominators and nominees to provide us with accurate personal information. We endeavor to maintain your personal information as complete, accurate and up-to-date as possible. Participants are encouraged to review, correct and update personal information by contacting us. Any updates or corrections will be processed as soon as possible.

7. Security Safeguards

Personal information which is collected by the Foundation will be protected by security safeguards appropriate to the sensitivity of the information. Our staff is authorized to access, use and disclose personal information based only on their need to deal with the information for the purposes for which it was collected.

Appropriate physical and electronic measures will be used by the Foundation to ensure that personal information is secure against loss, theft, unauthorized use, access, or copying. Access to records shall be limited to the staff members of the Foundation who require such information to fulfill their job responsibilities, as well as to limited third parties acting on our behalf in connection with assessing eligibility for awards, grants and prizes. The confidentiality of participant records shall continue after our relationship with the individual has ended.

8. Openness

The Foundation will readily make available to individuals specific information about its policies and practices relating to the management of personal information. This Policy is posted on our website. Individuals may request a printed version of this Policy by contacting us.

9. Individual Access

You may access your personal information held by the Foundation, upon request. Individuals are able to review the accuracy and correctness of their personal information and have it amended as appropriate.

10. Compliance

We are committed to being accessible and addressing your inquiries, comments or concerns. If you are concerned about the Foundation's compliance with this Policy, please contact us. The Foundation will investigate all complaints and take appropriate measures to address the situation.

You may contact the Foundation with respect to this Policy at:

Dr. Rogers Prize
c/o Lotte & John Hecht Memorial Foundation
#502 - 325 Howe Street
Vancouver, BC V6C 1Z7
Tel: 604-683-7575
Fax: 604-683-7580
E-mail: coordinator@drrogersprize.org
Attention: Privacy Officer

Further information on privacy and your rights in regard to your personal information may be found on the website of the Privacy Commissioner of Canada at www.privcom.gc.ca or:

Office of the Privacy Commission of
Canada 112 Kent Street
Ottawa, Ontario
K1A 1H3